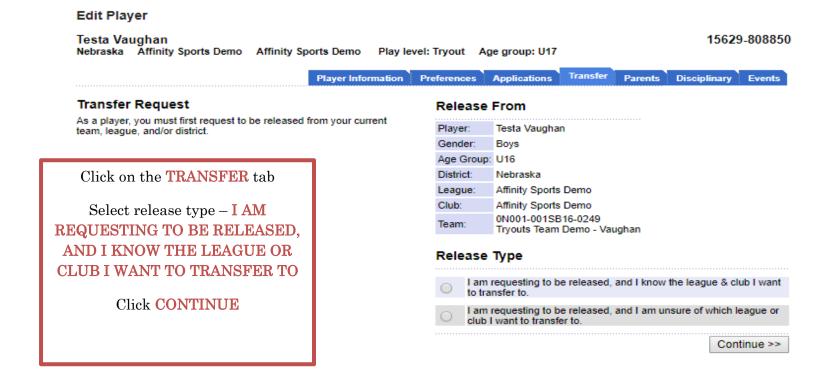


## **Transfer Player Process**

## **ACCESS THE PLAYER RECORD**



#### **Edit Player**

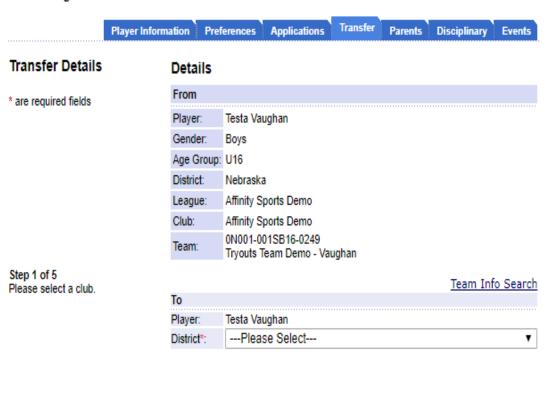
Testa Vaughan

15629-808850

If you are unsure of the District click TEAM INFO SEARCH

Enter the team name or code, click **SEARCH** 

Select the team



Enter Team Name or Team Code \*

Search

# If you know the District

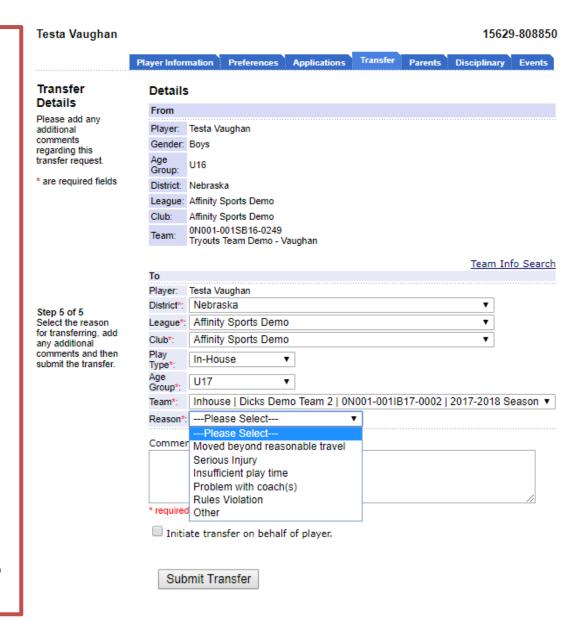
### Select each field:

- ✓ District
- ✓ League
- ✓ Club
- ✓ Play Type
- ✓ Age Group
- ✓ Team

Select REASON

Click SUBMIT
TRANSFER

\*The team must be activated to initiate transfer



## **Releasing Registrar Approval**

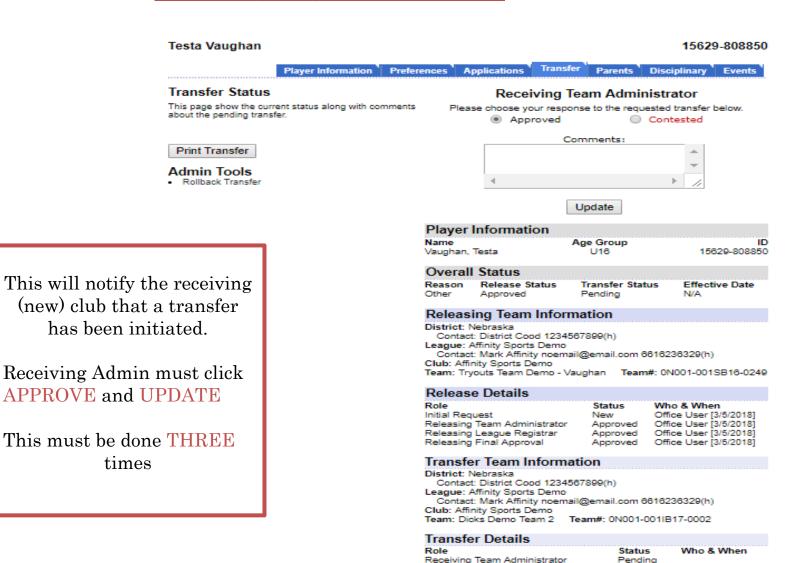
Testa Vaughan 15629-808850 Player Information Preferences Applications Parents Disciplinary Transfer Status Releasing Team Administrator This page show the current status along with comments Please choose your response to the requested transfer below. about the pending transfer. Approved Contested Comments: Print Transfer Admin Tools Rollback Transfer Update Player Information Name Age Group Vaughan, Testa U16 15629-808850 Overall Status Release Effective Releasing Admin must click Reason Transfer Status Status Date Currently no status is N/A APPROVE and UPDATE Other Pending Releasing Team Information This must be done THREE District: Nebraska Contact: District Cood 1234567899(h) League: Affinity Sports Demo times Contact: Mark Affinity noemail@email.com 6616236329(h) Club: Affinity Sports Demo Team: Tryouts Team Demo - Vaughan Team#: 0N001-001SB16-0249 Release Details Role Status Who & When Initial Request New Office User [3/5/2018] Releasing Team Administrator Pendina Transfer Team Information District: Nebraska Contact: District Cood 1234567899(h) League: Affinity Sports Demo

Club: Affinity Sports Demo

Contact: Mark Affinity noemail@email.com 6616236329(h)

Team: Dicks Demo Team 2 Team#: 0N001-001IB17-0002

## **Receiving Registrar Approval**



Testa Vaughan 15629-808850



## TRANSFER TO NEW CLUB IS COMPLETE!!

#### Releasing Team Information

District: Nebraska

Contact: District Cood 1234567899(h)

League: Affinity Sports Demo

Contact: Mark Affinity noemail@email.com 6616236329(h)

Club: Affinity Sports Demo

Team: Tryouts Team Demo - Vaughan Team#: 0N001-001SB16-0249

Release Details		
Role	Status	Who & When
Initial Request	New	Office User [3/5/2018]
Releasing Team Administrator	Approved	Office User [3/5/2018]
Releasing League Registrar	Approved	Office User [3/5/2018]
Releasing Final Approval	Approved	Office User [3/5/2018]

#### Transfer Team Information

District: Nebraska

Contact: District Cood 1234567899(h)

League: Affinity Sports Demo

Contact: Mark Affinity noemail@email.com 6616236329(h)

Club: Affinity Sports Demo

Team: Dicks Demo Team 2 Team#: 0N001-001IB17-0002

#### **Transfer Details**

Role	Status	Who & When
Receiving Team Administrator	Approved	Office User [3/5/2018]
Receiving League Registrar	Approved	Office User [3/5/2018]
Receiving Final Approval	Approved	Office User [3/5/2018]

## **ADDITIONAL QUESTIONS**

To reach Affinity Sports technical support line:

Office Phone: 855-859-4586

**Office Hours:** 

Monday - Friday 7:00 AM - 6:00 PM PT

Saturday and Sunday 7:00 AM - 3:30 PM PT